



APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE. AN EQUAL OPPORTUNITY EMPLOYER.

Please submit a cover letter and resume with all applications.

PERSONAL INFORMATION:

NAME (LAST NAME FIRST)		SOCIAL SECURITY NUMBER	
PRESENT ADDRESS		CITY, STATE, ZIP	
PERMANENT ADDRESS		CITY, STATE, ZIP	
ARE YOU 18 YEARS OR OLDER?	<input type="checkbox"/> YES <input type="checkbox"/> NO	PHONE	

DESIRED EMPLOYMENT:

POSITION		DATE YOU CAN START		SALARY DESIRED	
ARE YOU EMPLOYED NOW?	<input type="checkbox"/> YES <input type="checkbox"/> NO	MAY WE CONTACT YOUR PRESENT EMPLOYER?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	WHEN/WHERE?			
HAVE YOU EVER WORKED FOR THIS COMPANY BEFORE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	WHEN/WHERE?			
REASON FOR LEAVING YOUR LAST EMPLOYMENT:					
NAME AND PHONE OF YOUR LAST SUPERVISOR		PHONE			
WHO REFERRED YOU TO READY FOR LIFE?		<input type="checkbox"/> OTHER FFA <input type="checkbox"/> EMPLOYMENT AGENCY <input type="checkbox"/> NEWSPAPER ADVERTISEMENT <input type="checkbox"/> FOSTER PARENT <input type="checkbox"/> FRIEND <input type="checkbox"/> WALK-IN <input type="checkbox"/> WEBSITE <input type="checkbox"/> OTHER			

EDUCATION:

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL:

SUBJECTS OF BETTER STUDY OR RESEARCH WORK	
SPECIAL TRAINING APPLICABLE TO THE POSITION DESIRED	
SPECIAL SKILLS APPLICABLE TO THE POSITION DESIRED	

REFERENCES

BELOW, GIVE THE COMPLETE NAMES, ADDRESSES, AND PHONE NUMBERS OF THREE PERSONS WHO ARE NOT RELATED TO YOU, THAT YOU HAVE KNOWN FOR AT LEAST ONE YEAR AND CAN ACT AS A JOB REFERENCE FOR YOU.

	NAME	ADDRESS	PHONE	RELATIONSHIP
1				
2				
3				

SERVICE RECORD

BRANCH OF SERVICE	DISCHARGE RANK

CRIMINAL RECORD STATEMENT

State law requires that persons associated with licensed facilities be fingerprinted and disclose any U.S. conviction. A conviction is any plea of guilty or nolo contendere (no contest) or a verdict of guilty. The fingerprints will be used to obtain a copy of any criminal history you may have.

Have you ever been convicted of a crime in California? NO YES
Have you ever been convicted of a crime from another state or federal court? NO YES

Criminal convictions from another State or Federal court are considered the same as criminal convictions in California.

If you answer YES, give details on the following page indicating the nature and circumstances of each crime and the date and the location in which each crime occurred.

You must disclose convictions, including reckless and drunk driving convictions even if:

1. It happened a long time ago;
2. It was only a misdemeanor;
3. You didn't have to go court (your attorney went for you);
4. You had no jail time or the sentence was only a fine or probation;
5. You received a certificate of rehabilitation;
6. The conviction was later dismissed, set aside or the sentence was suspended.

NOTE: IF THE CRIMINAL BACKGROUND CHECK REVEAL ANY CONVICTION(S) THAT YOU DID NOT DISCLOSE ON THIS FORM, YOUR FAILURE TO DISCLOSE THE CONVICTION(S) MAY RESULT IN AN EXEMPTION DENIAL, LICENSE APPLICATION DENIAL, LICENSE REVOCATION, OR EXCLUSION FROM A LICENSED FACILITY.

I declare under penalty of perjury under the laws of the State of California that I have read and understand the information contained in this affidavit and that my responses and any accompanying attachments are true and correct.

FACILITY NAME: Ready for Life Foster Family Agency		FACILITY NUMBER: 455 001 450	
YOUR NAME: (PRINT CLEARLY)	YOUR ADDRESS:	CITY:	ZIP:
SOCIAL SECURITY NUMBER:	DATE OF BIRTH:	DMV LICENSE NUMBER:	
SIGNATURE:		DATE:	

BY YOUR SIGNATURE ABOVE YOU ALSO AUTHORIZE THE FOLLOWING: Investigation of all statements contained herein and the references and employers listed herein to give Better Choices, Inc./Ready for Life any and all information concerning your previous employment and any pertinent information they may have, personal or otherwise, and release Better Choices, Inc./Ready for Life from all liability for any damage that may result from utilization of such information. You also understand that no representative of Better Choices, Inc./Ready for Life has any authority to enter into any agreement for employment for any specified period of time, or make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized agent of Better Choices, Inc./Ready for Life.

**DO NOT WRITE ON THIS PAGE.
FOR INTERVIEWER'S USE ONLY.**

INTERVIEWED BY:			
DATE/ TIME:		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> OVER THE TELEPHONE
COMMENTS			

INTERVIEWED BY:			
DATE/ TIME:		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> OVER THE TELEPHONE
COMMENTS			

INTERVIEWED BY:			
DATE/ TIME:		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> OVER THE TELEPHONE
COMMENTS			

HIRE DATE		POSITION/ TITLE	
SALARY WAGES		START DATE/ TIME	
APPROVED BY OFFICE MANAGER:			DATE:
APPROVED BY AGENCY DIRECTOR:			DATE:
APPROVED BY AGENCY ADMINISTRATOR:			DATE: